

OFFICE OR STAFF		OFFICE CODE	REQUEST DATE	APPROVAL	ADDITIONS	NET CHANGE	ORGANIZATION CODE
PERSONNEL OFFICE AND OFFICE OF POLICY COORDINATION			9/23/52	242			
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	(Machine Records)
PERSONNEL OFFICE			PERSONNEL OFFICE				
PERSONNEL STUDIES - PROC STF			RESEARCH AND PLANNING STAFF				
Pers Manage Spec Chief	GS-14	5	Pers Mgmt Tech (Ch)	GS-201 14	Q 17		
Pers Manage Technician	GS-12	6	Pers Mgmt Tech	GS-201 13	Q 18		
Pers Manage Technician	GS-11	7	Pers Mgmt Tech	GS-201 13	Q18.01		
Pers Manage Technician	GS-11	170	Pers Mgmt Tech	GS-201 13	Q 18.02		
Statistician	GS-11	220	Pers Mgmt Tech	GS-201 12	Q 19		
Statistician	GS-7	221	Pers Mgmt Tech	GS-201 12	Q 19.01		
Secretary (Stenography)	GS-5	8	Pers Mgmt Tech	GS-201 12	Q 19.02		
ADMINISTRATIVE TRAINING POOL			PER. Mgmt Tech				
PERS STUDIES - PROCEDURES STF			GS-201 11				
Pers Management Tech	GS-13	225	Pers Mgmt Tech	GS-201 11	Q 20		
Pers Management Tech	GS-9	111	Pers Mgmt Tech	GS-201 11	Q 20.01		
Pers Management Tech	GS-9	112	Pers Mgmt Tech	GS-201 11	Q 20.02		
Pers Management Tech	GS-7	113	Pers Mgmt Tech	GS-201 9	Q 21		
OFFICE OF POLICY COORDINATION			Pers. Mgmt Tech				
ADMIN AND LOGISTICS STAFF			GS-201 9				
PERSONNEL AND TRAIN DIV			GS-201 9				
PERSONNEL BRANCH			GS-201 9				
Personnel Offer Plann	GS-13	133	Pers Mgmt Tech	GS-201 7	Q 22		
Personnel Offer Plann	GS-13	134	Secretary (Steno)	GS-318 5	Q 23		
Statistician	GS-9	135	(Place these positions on T/O immediately after Position No. Q 16.)				
Personnel Offer	GS-12	137					
Memorandum for the DD/P from Chief, Administration, DD/P (dated 28 August 1952) and related supplementary memoranda and Personnel Director's Memorandum (dated 10 Sept 1952), Subject: Availability of Personnel							
The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received.							

SECRET

Security Information

Chief, Class. & Page 1v.

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